

EDMUND VINOYA

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OBJECTIVE

Motivated and detail-oriented student aspiring to advance technical skills and pursue a career within an IT organization. Seeking to leverage strong problem-solving, leadership, and communication abilities to contribute to technology-driven solutions and operational excellence.

SUMMARY OF SKILLS

- **Problem-Solving:** Analytical approach to troubleshooting and resolving complex issues.
- **Leadership:** Experienced in leading initiatives and collaborating within high-stakes environments.
- **Communication:** Proficient in English and Tagalog; adept at technical and interpersonal interaction.
- **Professionalism:** Commitment to continuous learning and professional development.

EXPERIENCE

Student Worker (Olympic Athlete Support)

2025 – Present

University of Nevada, Reno, NV

- Engage with student-athletes to facilitate effective communication and coordination.
- Manage administrative and operational responsibilities with high attention to detail.
- Utilize professional communication skills to support team goals and student success.

Upward Bound Participant

2022 – 2025

University of Nevada, Reno, NV

- Participated in an intensive college preparatory program focusing on academic excellence and career readiness.
- Engaged in regular workshops, academic advising, and leadership development seminars.
- Developed foundational skills in project management, teamwork, and professional conduct.

EDUCATION

Spanish Springs High School

Expected Graduation: 2025

1065 Eagle Canyon Dr, Sparks, NV 89441

LANGUAGES

- **English:** Native/Fluent proficiency
- **Tagalog:** Native/Fluent proficiency

References available upon request.